

# St. Paul the Apostle Religious Education Policies

## Expectations of Parents

- Practicing Catholic (i.e. attends Mass on Sundays and Holy Days, lives a life of prayer and service)
- Complete safe environment training ([www.shieldthevulnerable.org](http://www.shieldthevulnerable.org)) and turn in a certificate of completion by December 1, 2011 if you did not complete the course in 2010.
  - ~ Email to [lguarnere@qwestoffice.net](mailto:lguarnere@qwestoffice.net)
  - ~ Drop off at the office
  - ~ Give to your child's catechist
  - ~ Mail in: PO Box 7199, Pueblo West
- Support classroom cell phone policy (children are not to have cell phones on their person during class)  
Call 719-647-1500 x105 in case of emergency.
- In the event that a student's classroom behavior is negatively effecting the class, parent(s) will be contacted to assist in the situation.
- Advise Lisa of any handicaps, learning, developmental, or classroom challenges your child has that would likely impact instruction in their catechism class.
- Food and/or drinks will not be sent to a child's class.
- Only entrances on the east side of the building (back of church) will be used, shortcuts are not to be taken through the main church.
- Children are dropped off for class on time with necessary materials each week.
- Parents will come into the building to pick up children in grades 1-7.
- Children will be picked up no later than 10 min. after class ends.
- Parent notifies Lisa (preferably via email) when students will be absent (3 per year allowed).
- Parent notifies Lisa when dropping off student(s) if they need to be picked up early for a family emergency (IE - funeral)
  - A parent must come into the building regardless of the age of a student if they are to leave early.
  - Arrangements are to be made through Lisa, parents are not to enter classrooms, or knock on doors or windows during instruction.
- Participate in family activities at the parish with your student.
- Make a one school-year commitment (August – May)

## Expectations of Students

- Practicing Catholic (i.e. attends Mass on Sundays and Holy Days, lives a life of prayer and service).
- All students preparing for a sacrament will attend Sunday Mass at St. Paul Parish and sign the Mass attendance sheet in the main entrance every week. If you are out of town, you may bring back a bulletin, signed and dated by the priest, for the date you attended Mass.
- Attends class weekly.
- Complete safe environment training (Grades 4 – 12: [www.shieldthevulnerable.org](http://www.shieldthevulnerable.org)) & turn in certificate of completion by December 1, 2011 if this was not done in 2010.
- Cell phones are turned into teacher at beginning of class, and picked up at the end of class.
- Is respectful to adults and peers and maintains appropriate classroom behavior.
- Does not bring any food or drink into classroom
- Complete assignments as assigned
- Brings all necessary materials to class
- Does not leave the building without their parent or teacher
- Participates in family activities at the parish

## Snow Policy

An email will be sent out to all families if classes are canceled due to bad weather, and Lisa's outgoing voice mail greeting will be changed to indicate classes have been canceled. In the event that Sunday evening classes need to be canceled with short notice your child's teacher may call your home as well.

## Notifications

Will primarily be sent by email. Reminders and notices will also appear in the weekly bulletin insert (viewable on our website) and occasionally a flyer will be sent home with your child.